

Médecins Sans Frontières Suisse is recruiting an

## Emergency Medical Coordinator (F/M/X)

Field-based - 12 months (Renewable)

To fulfill its mission of assistance to victims of conflicts, epidemics or natural disasters, MSF-Switzerland has created an emergency pool, of which members are experienced individuals capable of evaluating a situation, opening and coordinating projects. The post of emergency medical coordinator (medical or para-medical) reports to the Emergency Coordinator in the field and to the Emergency Cell at headquarters in Geneva.

The candidate is expected to 1) work in all contexts set by the Emergency Desk and 2) have the flexibility to work in different positions including Project Medical Referent, Medical/Nurse/midwife manager and Project Coordinator if validated 3) work in emergency contexts with regular cells and fill gaps in regular projects/missions if need be.

### Duty Station

All countries where the emergency desk opens activities, which requires an urgent response. On call, the Emergency Medical Coordinator should be available within 48 hours for rapid and short (maximum 3-4 months) interventions. He/she is part of a core group of medicals, para-medicals, logisticians responsible for responding, amongst others, to:

- exploratory missions
- epidemics
- nutritional crises
- displaced populations and/or refugees' camps
- Conflict related emergencies
- natural disasters

### Job Description (but not limited to)

- Implementation of and participation in exploratory missions and evaluations, on the request of Emergency Desk.
- Definition, implementation (or modification) of the operational strategy of an emergency intervention.
- Identification and management of the means necessary for the implementation of an emergency intervention.
- Coordination and supervision of the emergency medical workforce in the field (LHS, IMS, MoH/Incentives staff).

- Specific Reports on the interventions.
- According to the decision taken by headquarters, the Emergency Medical Coordinator can be asked to coordinate an activity, which is under the responsibility of a Head of Mission in the country where the section is already active.
- The Emergency Medical Coordinator can be asked to intervene within the framework of certain MSF trainings and to take part in international meetings.

## Your Profile

### Required:

- **24 months of international field experience with MSF including 12 months in a coordination role, who have had at least one mission in an emergency context with MSF**
- The post is open to a person with a medical or para-medical profile.
- Capacity to bring patients and public health at the core of the operation strategy.
- Specific knowledge desired:
  - Emergency public health
  - Response to epidemics
  - Emergency vaccinations
  - Response to severely malnourished populations
  - Method of investigation, epidemiological monitoring
  - Significant experience in general coordination (profile Head of Mission, Medical Coordinator, Project Coordinator...)
  - Expertise in analyses of unstable contexts / crisis situations
  - Capacity to quickly evaluate an emergency situation on ground and to propose an appropriate strategy of intervention.
  - General knowledge of MSF in emergency management
- Fluency in French and English is essential; knowledge of another language is an asset (Arabic, Spanish and/or Portuguese in particular).
- Leadership & capacity to make priorities.
- Capacity of analysis of Context & program
- Capacity for coordination and organization.
- Diplomacy, broadminded spirit
- Availability, flexibility and mobility
- Capacity to negotiate and make decisions.

## Terms of Employment

- Field-based contract for one year, renewable
- Per-diem on the field at the time of interventions
- Salary according to MSF experience
- Commitment to be available at any time, less than 48 hours maximum; he/she must be reachable in all circumstances
- Duration of the direct interventions on the field: from 4 weeks to 3 months (certain flexibility is asked in the event of needs)

**We encourage applications from people of all genders, ages, sexual orientations, backgrounds, religions, beliefs, abilities, and all other characteristics of diversity. MSF does not tolerate sexual exploitation and abuse, any kind of discrimination or harassment, including Sexual harassment.**

**All selected candidates will, therefore, undergo reference checks.**

### **How to apply**

Interested candidates should complete their application in English or in French (5MB max) by following the link below:

<https://msfsuisse-career.talent-soft.com/Pages/Offre/detailoffre.aspx?idOffre=219&idOrigine=502&LCID=1036>

Please include:

- CV 2 pages. max.
- letter of motivation 1p. max.

**The deadline for applications is 29/12/2024.**  
**The applications will be treated confidentially.**  
**Only short-listed candidates will be contacted.**

For more details on the job offer or MSF, please visit our website: <http://www.msf.ch/travailler-avec-nous/>