



Logistics Manager

The work of an MSF Logistics Manager is extremely varied, for example you will manage infrastructure, vehicles, and electrical power as well as information and telecommunications systems. You will also coordinate the supply of materials for the project. “By the nature of the position, all-round logisticians come from a variety of backgrounds, but you all have one thing in common – flexibility. As a logistics manager you ensure the smooth running of MSF’s programmes in support to the medical activities.”

Requirements

- Versatile experience in logistics-related activities (e.g. mechanics, electricity, rehabilitation or construction)
- At least two years’ relevant experience acquired in a professional or personal context; if personal experience, please provide specific examples in your CV
- IT skills (Excel, Word, PowerPoint)
- Fluency in English and/or French; any other languages are an asset (Spanish, Portuguese, Arabic, Russian)
- Available for a minimum of six months
- Commitment to MSF’s social mission and values
- Strong team player
- Willingness to work in all kinds of contexts worldwide, including unstable areas
- Adaptable and able to work in a multicultural team
- Flexible and able to manage stress
- Self-driven with a solution-orientated approach
- Ability to train others

Desirable skills

- Relevant qualification or technical diploma (e.g. CFC in Switzerland, BTS, DUT in France, university degree or Bioforce diploma)
- Working experience in developing countries
- People management experience



This is an exciting and diverse role involving some or all of the following responsibilities :

- Define and follow up strategies to respond to the needs of the target population through logistical activities
- Implement and monitor logistics activities such as construction, transportation of goods and staff, communications, water and sanitation, vehicles and machinery, waste management, installations and infrastructures (e.g. hospitals, offices, accommodation for MSF staff)
- Plan and coordinate the budget for logistics activities in order to respond to the needs of the target population
- Manage, train and supervise the logistic teams to correctly perform all logistics activities (including briefing on communication tools and security measures)
- Implement and monitor appropriate security rules and measures (e.g. risk reduction policy and guidelines, evacuation plan)
- Support or manage supply-chain activities (cold chain, stock and warehouse management, orders, insurance, etc.)

Depending on our activities and needs, your responsibilities may be adapted and evolve according to the specific projects. You will not face these challenges alone; other MSF team members (both international and locally hired staff) will provide technical support, including comprehensive guidelines and protocols.

Are you interested in applying ?

For more information on our recruitment criteria and working conditions, please visit www.msf.ch.

MSF recruits people from all over the world who want to use their skills to make a difference through effective, relevant humanitarian work. To deliver our life-saving medical aid in the areas where it is needed most, we rely on a network of medical, paramedical, logistical and administrative professionals. MSF Switzerland is currently coordinating more than 60 projects in 25 countries. Each year more than 500 international staff join 6,000 locally hired staff to provide medical relief in countries around the world.

By joining MSF, you become part of a team made of extremely hard working, committed, skilled and adaptable individuals. You bear witness to situations you see in the field. MSF offers you opportunities to develop your skills, your career and to take on long-term responsibilities within the organization.