



MEDECINS SANS FRONTIERES  
ÄRZTE OHNE GRENZEN



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# Supply Chain Manager

As a Supply Chain Manager working for MSF you will support the mission by facilitating the flow of goods through accurate forecasting. You will analyse in-country contexts in order to design, plan and set up a relevant supply chain, thus ensuring operational optimisation.

## Requirements

- Diploma in supply chain management
- At least two years' relevant professional experience
- Versatile professional experience (e.g. procurement, import/export, transport/freight, stock management)
- IT skills (Excel, Word, PowerPoint)
- Fluency in English and/or French; any other languages are an asset (Arabic, Portuguese, Spanish, Russian)
- Available for a minimum of six months
- Commitment to MSF's social mission and values
- Strong team player
- Willingness to work in all kinds of contexts worldwide, including unstable areas

- Adaptable and able to work in a multicultural team-
- Flexible and able to manage stress
- Self-driven with a solution-orientated approach
- Ability to train others

## Desirable skills

- Experience in consumable stock management (ideally pharmacy)
- Working experience in developing countries
- People management experience



This is an exciting and diverse role involving some or all of the following responsibilities :

- In collaboration with the Coordination team, participate in defining or revising the mission supply chain strategy according to the context and the operational needs of the mission
- Ensure the stability of supply activities within regular and emergency interventions
- In line with MSF's protocols and standards, propose strategic adjustments when needed
- Organise and ensure the standardisation of order, procurement, transportation and delivery management
- Offer ongoing technical support to the supply teams as well as other departments (e.g. Medical, Logistics, Human Resources)
- Ensure efficient supply administration and provide adapted tools to support the various supply activities
- Approve the use of supply-related third parties (suppliers, transport companies, freight forwarders)
- Manage, train and supervise the team through activities such as capacity-building, briefing/debriefing and evaluation of staff

Depending on our activities and needs, your responsibilities may be adapted and evolve according to the specific projects. You will not face these challenges alone; other MSF team members (both international and locally hired staff) will provide technical support, including comprehensive guidelines and protocols.

## Are you interested in applying ?

For more information on our recruitment criteria and working conditions, please visit [www.msf.ch](http://www.msf.ch).

MSF recruits people from all over the world who want to use their skills to make a difference through effective, relevant humanitarian work.

To deliver our life-saving medical aid in the areas where it is needed most, we rely on a network of medical, paramedical, logistical and administrative professionals. MSF Switzerland is currently coordinating more than 60 projects in 25 countries. Each year more than 500 international staff join 6,000 locally hired staff to provide medical relief in countries around the world.

By joining MSF, you become part of a team made of extremely hard working, committed, skilled and adaptable individuals. You bear witness to situations you see in the field. MSF offers you opportunities to develop your skills, your career and to take on long-term responsibilities within the organization.